



To: Board of Directors
From: Steve Simons, Fire Chief
Date: August 19, 2019
Subject: Election of Board Secretary/Treasurer

Background

With the resignation of Director Warmack, it is necessary to fill the position of Secretary/Treasurer. The position of Secretary/Treasurer reviews all district financial documents and leads the Finance Committee. There are no rules stipulating how long a Director may serve in any position. Nor is there a requirement for the minimum amount of time serving as a director to fill the position of an officer of the board.

The Board currently has the one standing committee of Finance Committee and is currently served by Directors Hyde and Warmack.

Any committee which does not meet on a regular basis is considered an ad-hoc committee and is not a standing committee.

Recommendation

Select a Director to fill the Secretary/Treasurer position.